



RESIDENT INFORMATION FORM

CORPORATION #: _____

UNIT: _____ ADDRESS: _____

NAMES OF REGISTERED OWNERS:

1. _____

2. _____

Contact info for owners:

Home: _____ Cell: _____

Work: _____ Email: _____

IMPORTANT - Off-site Mailing Address for Owners of Leased Units:

LEASED UNITS: As per Section 83 (1) of the *Condominium Act, 1998*, 'The owner of a unit who leases the unit or renews a lease of the unit shall, within 10 days of entering into the lease or the renewal, as the case may be; a) Notify the corporation that the unit is leased; b) provide the corporation with the lessee's name, the owner's address and a copy of the lease or renewal or a summary of it in the prescribed form by the Minister; and c) provide the lessee with a copy of the declaration, by-laws and rules of the corporation 1998, c. 19, s. 83 (1); 2015, c. 28, Sched. 1, s. 75 (1). (2) If a lease of a unit is terminated and not renewed, the owner of the unit shall notify the corporation in writing within 10 days of the termination. 1998, c. 19, s. 83 (2); 2015, c. 28, Sched. 1, s. 75 (2).

Total # of Occupants: _____ Adults: _____ Children: _____

Pets: Yes / No Type of Pets: _____ Number of Pets: _____

Please list all unit occupants:

1. _____ Phone: _____

2. _____ Phone: _____

3. _____ Phone: _____

4. _____ Phone: _____

Please provide vehicle details for those residing in unit:

Vehicle 1: Plate: _____ Make: _____ Model: _____ Colour: _____

Vehicle 2: Plate: _____ Make: _____ Model: _____ Colour: _____

Vehicle 3: Plate: _____ Make: _____ Model: _____ Colour: _____

EMERGENCY CONTACT INFO:

Name : _____

Phone: _____

Relationship: _____